

Application for Foreign Students

Conditions for Application

- Foreign students must fulfill all the following conditions for application requirements.

1	<p>The applicant must come to our college before submitting the application.</p> <ul style="list-style-type: none"> Details about the college, application documents, etc will be explained to you. Please contact us before visiting the college.
2	The applicant must have attended school in his/her country and/or other countries for a total of 12 years or more.
3	The applicant must be proficient in both reading and writing of Japanese. [Shown in any of the following]
	<ul style="list-style-type: none"> ① Study of the Japanese language in a certified Japanese-language school for 6 months or more. ② A passing grade in the N1 or N2 Japanese Language Proficiency Test (JLPT) ③ A score of 200 or higher in the Examination for Japanese University Admission for International Students (EJU (Japanese)) offered by Japan Student Services Organization (JASSO) ④ A score of 400 or higher in the Business Japanese Proficiency Test (BJT) offered by JETRO ⑤ Attendance at a primary, junior high, high school or a university in Japan for one year or more.(Education in Japanese) <p>※ All lessons in our college are offered in Japanese only. ※ Japanese proficiency is taken seriously during our interview exam.</p>
4	The applicant must be able to meet school and living expenses while in school.
5	The applicant must have an emergency contact person in Japan . (Contact person is required for admissions procedure.)

Application Procedure

- The applicant must submit the necessary documents directly to the admissions window at our college (except on college holidays).
[Application by mail cannot be accepted]
 * [Open hours: 9:00 to 16:00]
 * Please contact us for our college holidays.

Application Documents

- The applicant must submit all following documents, including the application for admission

1	Application for Admission	Be sure to fill out the application in your own handwriting using black ink .
2	Photo (2 pcs.)	Paste photographs in the designated places on the application form and the identification sheet (one for each). [Photo size: 4 cm by 3 cm]
3	Stamp (320 JPY)	Paste stamps totaling 320 JPY on the right-hand side of the application form.
4	Examination Fee 20,000 JPY	<ul style="list-style-type: none"> Payment may be made from a bank (not a post office) using the payment request form in the back of this booklet. You may also pay by cash when submitting the application form
	* Examination Fee Exemption	The examination fee is waived if you “re-sit the exam after being turned down” or if you “take the exam for the 1 st Level Automobile Class after passing the Auto Mechanics Class”.
5	Certificates for Graduation and Transcript	Submit documents issued by your school along with a version translated in Japanese (You may translate them by yourself.)
6	Certificate of Japanese Proficiency	[Submit any of the following documents]
		<ul style="list-style-type: none"> ① All certificates of “Graduation (including pending graduation)”, “Transcript” and “Attendance Record” if the applicant has attended a Japanese-language school. ② Certificate of the test results for the N1 or N2 JLPT ③ Transcript showing a score of 200 or higher on the EJU (Japanese) ④ Transcript showing a score of 400 or higher on the BJT
7	Proof of Solvency	A document indicating the payer’s name, birth date, address, telephone number, occupation and relationship to the applicant (no form specified) and a document verifying the last 3 years of the payer’s income .
8	Passport / Alien Registration Card	Please bring them with you. (They will be copied.)

Written Exam

- All foreign students must take the written exam “**Japanese Proficiency Check**” [Test equivalent to N2 in the JLPT: 60 min] in addition to our admission exam.

More Info.

- JASSO offers scholarships for foreign students who have economic difficulty or who do outstanding work at school. For details, see the JASSO website or contact JASSO directly.

[JASSO Website address: <http://www.jasso.go.jp>]