

# Application for Foreign Students

## Conditions for Application

- Foreign students must fulfill all the following conditions for application requirements.

1	<b>The applicant must come to our college before submitting the application.</b> <ul style="list-style-type: none"> <li>• Details about the college, application documents, etc will be explained to you.</li> <li>• Please contact us before visiting the college.</li> </ul>
2	The applicant must have attended school in his/her country and/or other countries for a total of 12 years or more.
3	The applicant must be proficient in both reading and writing of Japanese. [Shown in any of the following] <ul style="list-style-type: none"> <li>① Study of the Japanese language in a certified Japanese-language school for 6 months or more.</li> <li>② A passing grade in the N1 or N2 Japanese Language Proficiency Test (JLPT)</li> <li>③ A score of 200 or higher in the Examination for Japanese University Admission for International Students (EJU (Japanese)) offered by Japan Student Services Organization (JASSO)</li> <li>④ A score of 400 or higher in the Business Japanese Proficiency Test (BJT) offered by JETRO</li> <li>⑤ Attendance at a primary, junior high, high school or a university in Japan for one year or more. (Education in Japanese)</li> </ul> ※ All lessons in our college are offered in Japanese only. ※ Japanese proficiency is taken seriously during our interview exam.
4	The applicant must be able to meet school and living expenses while in school.
5	The applicant must have an emergency contact person in Japan. (Contact person is required for admissions procedure.)

## Application Procedure

- The applicant must submit the necessary documents directly to the admissions window at our college (except on college holidays).

**[Application by mail cannot be accepted]**

\*[Open hours: 9:00 to 16:00]

\*Please contact us for our college holidays.

## Application Documents

- The applicant must submit all following documents, including the application for admission

1	Application for Admission	Be sure to fill out the application in your own handwriting using black ink.
2	Photo (2 pcs.)	Paste photographs in the designated places on the application form and the identification sheet (one for each). [Photo size: 4 cm by 3 cm]
3	Stamp (332 JPY)	Paste stamps totaling 320 JPY on the right-hand side of the application form.
4	Examination Fee 25,000 JPY	<ul style="list-style-type: none"> <li>• Payment may be made from a bank (not a post office) using the payment request form in the back of this booklet.</li> <li>• You may also pay by cash when submitting the application form</li> </ul>
5	Certificates for Graduation and Transcript	Submit documents issued by your school along with a version translated in Japanese (You may translate them by yourself)
6	Certificate of Japanese Proficiency	[Submit any of the following documents] <ul style="list-style-type: none"> <li>① All certificates of "Graduation (including pending graduation)", "Transcript" and "Attendance Record" if the applicant has attended a Japanese-language school.</li> <li>② Certificate of the test results for the N1 or N2 JLPT</li> <li>③ Transcript showing a score of 200 or higher on the EJU (Japanese)</li> <li>④ Transcript showing a score of 400 or higher on the BJT</li> </ul>
7	Proof of Solvency	A document indicating the payer's name, birth date, address, telephone number, occupation and relationship to the applicant (no form specified) and a document verifying the last 3 years of the payer's income.
8	Passport / Alien Registration Card	Please bring them with you. (They will be copied.)

## Written Exam

- All foreign students must take the written exam "Japanese Proficiency Check" [Test equivalent to N2 in the JLPT: 60 min] in addition to our admission exam.

## More Info.

- JASSO offers scholarships for foreign students who have economic difficulty or who do outstanding work at school. For details, see the JASSO website or contact JASSO directly.

[ JASSO Website address: <http://www.jasso.go.jp> ]